

Recruitment Opportunity Service - Use of the Service

The Institute of Actuaries (the "Institute") provides this service for the purpose of promoting recruitment opportunities within the actuarial industry. The Institute bears no responsibility for the information published using materials provided by an advertiser regarding a recruitment opportunity and excludes all liability in connection with the use of these sources.

The Institute disclaims all liability for any loss or damage whatsoever arising out of, or in connection with, any u se or reliance on the information published as part of this service.

Although the Institute endeavours to provide accurate and timely information, it does not guarantee that the information in the publication is accurate at the date it is published, that it will continue to be accurate in the future or that an employer will fill a vacancy by using the service.

The Institute supports fair and progressive employment principles, which includes ensuring strict adherence to all applicable laws concerning discrimination and equal opportunity.

If opting in to the 'overseas' service, you may be required to comply with the laws of countries other than your own (including regulations, by-laws, ordinances, codes of conduct, implementing rules / regulations and issuances from authorized bodies).

Where an advertisement for a recruitment opportunity is accepted by the Institute for publication, the adverti ser acknowledges and agrees that:

- 1. The Institute acts only as a medium through which individuals may seek employment opportunities. It is not involved in the recruitment process and does not vet, nor is it responsible for vetting, candidates.
- 2. The advertiser will ensure that all advertisements posted (by you or on your behalf) comply with the applicable laws, including (but not limited to) those relating to:
 - a. employment and the advertising of employment opportunities;
 - b. anti-discrimination and equal opportunity;
 - c. consumer protection (including prohibitions on misleading and deceptive conduct); and
 - d. privacy and data protection.
- 3. Advertisements submitted to the Institute for publication approval, must not specify preferences or requirements (in an express or implied manner) relating to matters such as race, language, age, religion, marital status, or other legally protected characteristics unless permitted by law.
- 4. All advertisements submitted for this publication are not in breach of the intellectual property rights of any third party.